SSW GSO Executive Meeting  
August 13, 2018  
3:00 to 4:00 p.m.  
School of Social Work Building – Room 229

Members Present:

Milagros Marrero-Johnson - Director of Student and Academic Services / GSO Advisor  
Laura Salerni - Graduate Student Organization Co-Chair  
Nary Rath - Graduate Student Organization Treasurer  
Ciara Velazquez - Graduate Student Organization Secretary

Call to Order:

I. Meeting was called to order at 2:55 p.m.

II. Updates on GSO Mixer
   a. GSO Mixer – Kim Schwarz got back to us - $1,462.43 – will move forward with order
   b. 14 have RSVP’d
   c. Invite to all confirmed leaders – send email by end of this week (Friday, August 17th) – be at Spotlight by 11:45 a.m. → just to mingle, get to know incoming students
   d. Bree’Ana and Laura are going to work on introduction to GSO for convocation (5 minutes – possibly 3 slides)
      i. Send to Milagros by Wednesday, August 22nd

III. Community Service in fall – Nary connecting with Fernie (Maria) on potential walk against homelessness
    a. Domestic violence awareness walk for a cause (another potential option)
       i. Sunday, October 7th from 12:00 – 3:00 p.m. on Windsor Town Green

IV. First social – Bowl-O-Rama – potential date: Friday, October 5th @ 7:00 p.m.
    a. Nary will email Iris to see if they are an approved vendor
    b. Cover shoes and a game; possibly pizza/other food?
    c. Flyer with event information & RSVP
    d. Calling Bowl-O-Rama (Laura) – no exact count now but start at 25 (base budget on that) – what is timeline for when we need to tell final number?
       i. Remind them we would have to bring check day of (can give purchase order if necessary; no deposit)
       ii. Ask for them to put bowling & food all in one invoice if possible (who is the check made payable to?)
       iii. 2 pieces of pizza per person (cheese, pepperoni, veggie)
       iv. Bree’Ana to make flyer
v. Laura to post on events calendar when verified

V. GSO now has logo
   a. Student leaders have to email Natalie in OSAS to use it
   b. Form to submit final flyer to

VI. No vacancies in executive committee
   a. No LASO leaders – need to work at getting representation
   b. No Community Organization chair
   c. No Policy Practice chair
   d. In first meeting, everyone has to declare their names and position***

VII. Treasurer Report/Update
   a. Nary & Milagros will work with Bruce to figure out overall budget – send our percentages to groups once it is figured out
   b. At October 23rd meeting, budgets & vouchers will be approved for different groups
      i. October 12th ⇒ yearly budget for different groups due to Nary

VIII. GSO Governance Documents
   a. By-Laws
      i. Attending language for clarity & accountability
      ii. Needs to be presented to steering committee at first meeting – needs to be sent ahead of time
         1. Put this in its own email with constitution (this will be voted on by school) as well, please view highlighted areas/comments – we will vote on this***
   b. Constitution
      i. Contacting Storrs (Milagros will send contact) – we want our constitution to be voted on, as we attempted to last year but it did not follow through – open between these dates (give her link uconn.edu/constitution to say that this is where information is)
      ii. Put on voting information on back side of first social flyer
   c. Review of UCONN Hartford Event Services manual
      i. Need to be sure to add this to agenda for first steering committee meeting***

IX. Operational Updates
   a. Reminder to consistently check GSO email
   b. Ciara’s will be set up once she is hired
   c. Saving to Q drive is important
   d. Bree’Ana to follow up with Melissa regarding passwords for social media – we need to change them as well; send to Natalie

X. Existing approved voucher for $200 will be used for food at first Steering Committee meeting
XI. Paraphernalia
   a. Existing inventory that could be used for Mixer
   b. We could do a voucher request for paraphernalia for first social, if possible

XII. Bree'Ana and Laura to submit welcome letter to Milagros no later than Monday, August 20th

XIII. Email needs to go out to leaders who could not attend GSO leadership training (Milagros will send list of those who need training)
   a. Develop a specific agenda for training (use same one each time)
   b. Figure out who will do each training (before semester starts)

XIV. Putting GSO logo on gear moving forward (just need approval)
   a. Picking a theme for the year?

XV. Potentially holding an end of the semester event to celebrate
   i. Ice cream social?
   ii. Restaurant? Brewery?

XVI. UConn Home Football game → October 27th vs. UMASS @ time TBD
   a. Milagros will get price quote for 30 tickets

XVII. Educational/social justice oriented/voter engagement component
   a. Joining a rally/march as GSO with t-shirts
   b. Late September/early October timeframe
   c. Everyone will look for different opportunities we can get on board with – follow up via email

Adjournment:

Meeting adjourned at 4:10 p.m.

Signatures:

Minute Taker: Laura Salerni, GSO Co-Chair

Laura Salerni, GSO Co-Chair 8/28/18

Milagros Marrero-Johnson
GSO Advisor

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Date

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