UConn SSW Graduate Student Organization  
Executive Committee Meeting Minutes  
June 4, 2019  
1:30 to 3:00 p.m.  
HSSW room 229

Members Present:  
Milagros Marrero-Johnson GSO Advisor  
Krystina Jackson GSO Co-Chair  
Megan Krementowski GSO Co-Chair  
Sarah Dottor GSO Treasurer

I. Call meeting to order at 1:32pm
II. Review of existing GSO expenditures of events that still need to take place  
   a. Sarah still has summer voucher forms that were approved last semester  
   b. Sarah voided unused advising voucher request forms  
   c. Milagros said GSO budget for year is $4467.89  
   d. Milagros advised that co-chairs plan for the year in order to use up budget  
   e. Milagros explained how interest/concentration group budgets will be determined
III. Review of current GSO leadership interest and commitment  
   a. Krystina and Megan said incoming POPR student interested in Secretary position  
   b. OBSWS incoming leaders confirmed via email  
   c. Milagros said concentration reps need to be more connected to GSO this year  
   d. IGFP rep positions to be discussed after interest meetings this week  
   e. Milagros asserted that disrespect in GSO will not be tolerated
IV. GSO Governance and other documents  
   a. Review of Interest Group Application & Process  
      i. Whoever fails to come to meetings will receive follow-up email  
   b. Review of By-Laws and voting process  
      i. Milagros said by-laws are all set  
   c. Review of Constitution and voting  
      i. Milagros will send constitution contact info to co-chairs  
   d. Review of UConn Hartford Event Services manual  
      i. Milagros said it is on the website  
   e. Re-branding of GSO mission to include more advocacy and community service  
      i. Krystina explained that the mission should include more representation, such as with race and pronouns  
      ii. Krystina reviewed the status of the Black History Month issue  
      iii. Co-chairs want to collaborate more with Hartford organizations for community service
V. Operational Updates  
   a. Define roles for management of social media  
      i. Milagros will contact Melissa for passwords  
   b. Use of GSO emails and saving documents to Q drive
i. Milagros explained it is best to do work directly on Q drive
ii. Sarah mentioned how Q drive can be accessed remotely

VI. GSO Mixer
   a. Status of event date, reservation space and food
      i. Possibly 8/30 in the evening at Porron & Pina
   b. GSO co-chairs will do welcome video at Convocation; mention event during video to get more attention for event during Convocation
      i. Video due to Milagros by 8/16

VII. GSO Leadership Training
   a. Sometime in late August
   b. Milagros recommended Cornerstone for food since they deliver

VIII. Open House for MSW Program – Saturday, November 9th and December 7th from 11 am to 1 pm
   a. Role of GSO
      i. Milagros explained it would be good to have leaders tabling
      ii. Sarah mentioned what the co-chairs did/had last year at table

IX. Discuss schedule of executive and steering committee meetings for fall (Executive= 1st Tuesdays of the month, Steering= 2nd Tuesdays of the month, 1:30 pm - 3:00 pm)
   a. Executive: 7/2, 8/27, 10/1, 11/5, 11/19 (Sarah cannot attend 7/2 due to job)
   b. Steering: 9/3, 10/8, 11/12, 12/3

X. Discuss Fall GSO Activities, events, and service opportunities
   a. Co-chairs want to do a debate showing and a culture night type event

XI. Executive Committee Training in Storrs - August 25th
   a. Milagros explained that this is an all-day event and will be good opportunity to meet other UConn leaders

XII. Welcome Letter - Fall 2019
    a. Due to Milagros by 8/16

XIII. Additional questions, concerns, or recommendations
    a. None

XIV. Adjournment at 3:00pm

Signatures:

__________________________________  ______________________________________
Secretary                            Date

__________________________________  ______________________________________
Milagros Marrero-Johnson, GSO Advisor Date