Members Present:
Krystina Jackson – Graduate Student Organization Co-Chair
Megan Krementowski – Graduate Student Organization Co-Chair
Sarah Dottor – Graduate Student Organization Treasurer
Milagros Marrero-Johnson – Director of Student & Academic Services / GSO Advisor
Natalie O’Connor – Program Assistant, Office of Student & Academic Services

I. Meeting called to order at 10:04 am

II. Review of current GSO leadership interest and commitment
   a. Co-Chairs will add proposed interest groups to list and update as needed
   b. Natalie will create distribution list and send to executive committee
   c. Milagros will inform Dean’s office of school committee chairs

III. Leadership Training
   a. Co-Chairs asked for clarification on their responsibilities for the day
      i. Milagros advised they introduce themselves, circulate sign-in sheet, hand out folders, assist where needed, and send regards on her behalf – leaders should review folder materials outside of training
   b. Milagros requested that pronouns be used with introductions
   c. Natalie will send food order for the day to executive committee to refer to

IV. GSO Governance
   a. Follow up on Constitution and voting
      i. Co-Chairs stated that voting will be include with Graduate Student Joint Election in October
      ii. Co-Chairs and Sarah are to propose to Steering Committee that leaders make announcements in classes to encourage students to vote and will circulate sign-up list for this at meeting

V. Operational Updates
   a. Social Media timeline in progress
      i. Co-Chairs informed all that the GSO Instagram account is gaining followers
      ii. Co-Chairs to gain access to GSO Facebook page

VI. Convocation
a. Video update
   i. Co-Chairs presented draft video that will be presented at Convocation and will send via Google drive

b. Welcome letter update
   i. Co-Chairs stated that this is in progress and will send draft to Milagros

VII. GSO Mixer
   a. Status of event date, reservation space and food
      i. Co-Chairs stated:
         1. Mixer will be held on August 30 at Porron & Pina
         2. Expecting 25 to 30 students
         3. Will be in touch with contact at venue
         4. Will provide Sarah with invoice so can have check for the day of
   b. Flyer will be distributed at Convocation, shared on social media, and Co-Chairs will spread news through word-of-mouth and announcement at tomorrow’s Leadership Training

VIII. Expenditures
   a. Approval of Expenditure Report
      i. Expenditure of $240.00 for July payroll of paid student positions
         1. Krystina motioned to approve, Sarah second the motion, all in favor for
   b. Co-Chairs submitted expenditures for food for October, November, and December meetings that will be approved at next meeting
   c. GSO shirts
      i. Vendor is pending and will need to be approved to proceed

IX. Budget
   a. Milagros will be send budget information to executive committee once received

X. Community engagement (internal & external)
   a. Mobile Action Network
      i. Co-Chairs will work with Angela Bellas to see where they can assist in her efforts
   b. GSO Newsletter
      i. Co-Chairs asked GSO leaders of proposed interest groups for write up and asked Sarah for write up on pronouns
   c. Collaborating with outside organizations
      i. Executive team will work to gain visibility of GSO

XI. Discuss additional GSO activities, events, and service opportunities
   a. Meeting with Faculty
i. Co-Chairs working to see if there can be MSW student representation within faculty search – would like to have a voting rights

b. Megan and Sarah will attend training in Storrs, Co-Chairs will follow up with Kayla

c. All discussed incorporating options to call/skype into Steering Committee meetings

d. Co-Chairs will be in communication with Dean on BH365

e. Co-Chairs will have agenda for first Steering Committee meeting at next Executive Meeting

XII. Meeting adjourned at 11:32 am