Obtaining Background Checks Through the Complio System

Dear School of Social Work student:

You are required to complete at least one background check while attending the School of Social Work. You’ve been asked to create an account with American Data Banks’ Complio system. Once, your account is created you will see a list of possible background checks to purchase. This list can get very confusing.

*Please purchase the following in Complio:*

1. Basic Background Check and
2. UConn Tracking Package (immunizations).

If the agency you are interning with requires more screens, they may require you to go through their agency vendor. In some cases, the agency may allow you to complete the additional screening through Complio, if so you can purchase them at a later date.

**Scope and Cost of Basic Background Check:**

The Basic Background Check runs the following checks: Statewide Background check, Federal Criminal, Nationwide, Nationwide Sex Offender check, O.I.G. (Office of the Inspector General) and Social Security Number verification. These background checks are the usual checks requested by placement agencies.

The cost of the background checks will depend on the number of states that you have resided in, countries that you have lived in for 90 days or more and the number of aliases you may have. Aliases include maiden names.

**For those placed in specialized settings: hospitals, child serving agencies, agencies providing treatment for substance use**

If placed with a hospital, you will also need the FACIS III check (Fraud and Control Information System: FACIS level 3 is an OIG Medicare/Medicaid Sanction Report) that is required by hospital settings. If placed with any agency or facility providing services to children and adolescents, you may be required to have a Child Protective Services check. Agencies offering substance abuse and treatment services will require drug screens. Do not purchase these additional checks unless you are notified to do so by the agency or field education staff.

**UConn Tracking (Immunizations)**

UConn Tracking: you provided an immunization history, providing dates of vaccinations of Measles, Mumps and Rubella (MMR), Varicella (Chickenpox) as well as providing evidence of a PPD (Tuberculous) and Flu Shot to Student Health and Wellness. Please upload that immunization history into Complio. This documentation will meet the School’s requirement.

Field Practicum agencies; however, may require that you are immune to these diseases and require titers that prove your immunity. You may also be required to have a Tdap within the past ten years. Some agencies will also require a physical.

If you have questions, please contact sswfielded@uconn.edu.