UConn SSW Graduate Student Organization  
Executive Committee Meeting Minutes  
Tuesday, 15 September 2020 | 1:30PM – 3:00PM | WebEx

Members Present:  
Trisha-Ann Hawthorne-Noble - GSO Advisor  
Victoria Szantyr - GSO Co-Chair  
Molly Franco - GSO Co-Chair  
Kristine Jon - GSO Secretary  
Lauren Perrone - GSO Treasurer

I. Meeting called to order at 1:36PM
II. Review of current GSO leadership interest and commitment  
   a. CORG and PRIDE Co-Chair positions vacant again  
   b. Recruitment for interest group vacancies  
      i. Molly discussed with Gina Devivo Brassaw, Field Education Coordinator about GSO presenting at the field seminar  
         1. Trisha will follow up for IGFP field seminar involvement on Friday 9/18  
      ii. Trisha requests ideas to open recruitment for more students to get involved with GSO  
         1. The team discussed field seminar on Friday 9/18, social media, and sending out emails to student body

III. Operational Updates  
    a. Social media updates  
       i. Molly suggested a Facebook group for more engagement  
          1. Trisha discussed ensuring not to mix the official GSO group with the student group  
       ii. Molly has been posting job listings on Instagram story, also mentions adding new highlights to the page  
       iii. Victoria mentions doing student shoutouts with names, concentrations, quote about the SSW, and how they’re coping with COVID  
    b. Budget discussion  
       i. Lauren discussed the budget percentage breakdown for interest groups  
          1. Trisha asks if the percentage should be kept the same as previous years for School Committees and calls for a vote  
             a. Victoria, Kristine, Molly, and Lauren vote in favor for keeping the percentage the same:  
                4 in favor, 0 abstentions, 0 opposed
ii. Trisha requests a vote on student activity fee for this Fall to be charged either $50, $25, or only online students paying $25. Information will be brought up in meeting with DSA for clarification after vote.
   1. Victoria, Kristine, Molly, and Lauren vote for $25 fee across the board:
      4 in favor, 0 abstentions, 0 opposed
iii. New finance policy
   1. Trisha discussed the process is now online through UConntact, but GSO is not yet in the system
   2. Events that need funding must be written out and proposed at Steering Committee to be voted on 4-6 weeks in advance
   3. Lauren discussed the list of vendors GSO has already approved
   4. Trisha recommended to let Steering Committee know at the next meeting what their funding is
   5. Molly discussed the proposed event form she created, she will add proposed date, what the event is about, etc
      a. Kristine will send out form along with the steering meeting agenda
   6. Trisha asked the school about permissible list regarding shipping, items, etc. and will update GSO when there is a decision made
iv. Lauren also has the budget figures for each steering committee and GSO as a whole, which will be mentioned at the next steering committee meeting, along with purchasing/planning policies.
c. COVID-19 Addendum to By-Laws
   i. Trisha asks what addendum to add for Steering Committee to vote on in the next meeting
   ii. The team discussed having only one member of the interest group being required to attend, but they should let Executive Committee know a week beforehand
   iii. If no one can make it, the members will have to meet separately with an executive member/liaison
      1. Not attending the Steering Committee meeting means their vote is void

d. Liaison assignments
   i. Molly states executive team will have assignments prepared before next Steering Committee meeting
   ii. Liaison role will be to inform members who cannot make it to the meetings with details and updates, and to work closely with the groups for planning, events, etc.
iii. Trisha asked for the forms and goals that steering members want so we can group them up
iv. Trisha discussed voter registration working with POPR, SAMI & the Political Institute
v. Victoria inquired about hiring students or staff and whether they get paid for it or not
   1. Trisha will ask and update the team on the decision

IV. Steering Committee Meeting
   a. Steering committee goal and submission
      i. Kristine will send agenda along with the proposed event form

V. Events
   a. Event and payment processes
      i. Lauren will give a finance report in every meeting and get approval and vote for events
   b. Domestic Violence Awareness Month
      i. Lauren sent out email to Steering Committee about involvement for it and discussed with Lexi, Co-Chair of PEERS

VI. Additional questions, concerns, recommendations
   a. Trisha mentions the SSDP chapter that Samuel proposed, Victoria and Molly mention it sounds similar to SAMI
      i. Trisha explained it couldn’t be under GSO as a committee and the team agreed
   b. Trisha mentions Hispanic Heritage Month and posting on social media

VII. Meeting adjourned at 2:44PM

Kristine Jon, Secretary                                      Date

Trisha-Ann Hawthorne-Noble, GSO Advisor                      Date