

Graduate Student Organization  
 38 Prospect Street  
 Hartford, CT 06103

**SAMPLE**

**Interst Group/Concentration Budget**

*Submit no later than October 12th*

**Interest Group Name:** \_\_\_\_\_ LASO \_\_\_\_\_ **OR** **Concentration Name:** \_\_\_\_\_

**Leader Name:** \_\_\_\_\_ Cassandra Marrero \_\_\_\_\_

<b><u>Date (Month/Year)</u></b>	<b><u>Type of Expense</u></b>	<b><u>Description of Intended Program</u></b>	<b><u>Total</u></b>
October 2018	Food/Refreshments	LASO Meet & Greet	\$75
October 2018	Printing of Advertisements	LASO Meet & Greet	\$15
October 2018	Promotional Material	LASO Meet & Greet	\$75
November 2018	Honorarium	Social Justice Event	\$100
November 2018	Food/Refreshments	Social Justice Event	\$100
November 2018	Printing of Advertisements	Social Justice Event	\$25
December 2018	Food/Refreshments	End of Semester Social	\$75
December 2018	Promotional Material	End of Semester Social	\$100
February 2019	Food/Refreshments	Spring Semester Kick-Off Event	\$75
February 2019	Printing of Advertisements	Spring Semester Kick-Off Event	\$25
April 2019	DJ	End of the Year Celebration	\$150
April 2019	Food/Refreshments	End of the Year Celebration	\$100
April 2019	Printing of Advertisements	End of the Year Celebration	\$15
April 2019	Promotional Material	End of the Year Celebration	\$75

**Approved by:** \_\_\_\_\_

**Total:** \_\_\_\_\_ \$1,005.00

must request total amount of budget